



# Fulcrum Publishing Society

5<sup>th</sup> year of autonomy

## Board of Directors Meeting

MINUTES

Sunday, May 15, 2011

10:30 a.m.

**Voting members present:**

**Andrew Hawley, Devanne O'Brien, Alex Smyth, Ben Myers, Sameena Topan, Nicholas Fleet, Matthew "The Seconder" Conley**

**Ex-officio members present:** David McClelland

All motions carried without opposition or abstentions unless otherwise noted.

1. Opening
  - a. MOTION for Devanne be appointed Chair for the duration of the meeting in the absense of Des Fisher
    - i. MOTION: Devanne
    - ii. Second: Matthew
    - iii. Carried
2. Approval of the Agenda
  - a. MOTION: Andrew
  - b. Second: Sameena
  - c. MOTION carried
3. Approval of the minutes:
  - a. MOTION to table approval of the minutes to the next meeting (Devanne)
  - b. Second: Nicholas
  - c. MOTION carried
4. President's report
  - a. Mercedes absent, unable to meet to prepare for budget
  - b. Publishing calendar meant to be presented today
5. General Manager's report
  - a. Bank charges over budgeted amount – no outstanding debt to credit cards
  - b. Disappointing national advertising numbers – any payments from this point forward will count towards next year's numbers
  - c. Last meeting, we discussed lobbying CPlus to provide better projected numbers but it seems those numbers are pretty close
  - d. Question about Cplus military ads – the military no longer advertising in any campus newspapers, no advertisers on banned list at Cplus at this time.
  - e. Cplus has monopoly on national-level advertisers
  - f. Year-to-year option of ad rep to return, no answer from Ad Rep yet
6. EIC report
  - a. Andrew speaking in absence of Mercedes' report
    - i. Mercedes in Cuba for past few weeks
    - ii. Disappointed that there has been no communication between EIC and BoD
    - iii. Email sent week and a half ago with board information and meeting dates, no response
    - iv. May 5-6 email was sent – Mercedes already was away
    - v. Outstanding items:

1. To ratify hiring
    2. Approve production schedule for next year
    3. Outstanding EIC reports
    - vi. Table these items to the June meeting
    - vii. EIC contract ends in April (Mercedes has been EIC for two weeks)
    - viii. Mercedes be expected to return next week
    - ix. June meeting earlier to help coordinate
  - b. MOTION to table points 8 – 10 to June meeting
    - i. MOTION: Devanne
    - ii. Second: Matthew
    - iii. MOTION carried
7. Report from the Ad Rep
- a. No report from Ad Rep
  - b. Andrew speaking
    - i. This has happened before this year
    - ii. Want him to submit later than this time
    - iii. Numbers from last meeting have been reconciled on ad rep report and are accurate on the
    - iv. Explore tying the Ad rep final pay cheque to reception of final report – Dave requests MOTION to do so
    - v. Talk of transition reports for business employees – Dave comments on lack of continuity in business side
    - vi. Andrew comments on lack of exit interviews for business employees
8. Appointment of the Auditors
- a. Andrew - Existing auditors have been doing a good job
  - b. Commented that existing reserves would last Fulcrum for 6 operating months
  - c. Accepting ideas for spending money in coming years
  - d. MOTION to approve existing auditors for 2011-12 publishing year (Andrew)
  - e. Second: Matthew
  - f. MOTION carried
9. Appointment of legal council
- a. Legal services provided through CUP
  - b. Satisfied with services so far
  - c. Changing council would not be a cheap or easy process
  - d. MOTION to approve existing legal council for 2011-12 publishing year (Devanne)
  - e. Second: Sameena
  - f. MOTION carried
10. Hiring committees
- a. GM
    - i. MOTION to strike GM hiring committee (Andrew)
    - ii. Second: Matthew
    - iii. Abstention: Alex – considering applying for position
    - iv. Members: Andrew, Des, Sameena
  - b. Ad rep
    - i. MOTION to strike committee (Andrew)
    - ii. Second: Ben
    - iii. Members: Andrew, Devanne, Matthew
  - c. Notetaker – debate on whether to have a note-taker
    - i. Approval of note-taker at beginning of June meeting rather than a formal hiring committee
  - d. On-campus distributor
    - i. Last year, talk of increasing the salary for the OCD and hiring two people...
    - ii. New hire won't be needed until July
    - iii. Nicholas: Government wage-matching program for students a possibility

- iv. In the past, OCD have not been taking issue numbers
  - v. Dave repeatedly confused ad rep for distributor (confused old man sounds follow)
  - vi. By next meeting, we will have job description and salary for OCD.
  - vii. MOTION to table striking hiring committee to June meeting (Davanne)
  - viii. Second: Sameena
  - ix. MOTION carried
  - e. Sameena: Ombudsman hiring too? Andrew: still have to speak with Scott to get report from outgoing Ombudsman before we can hire new Ombudsman.
11. Other committees
- a. Finance (collections, fundraising – CUP conference)
    - i. Meetings once per month
    - ii. No such committee last year
    - iii. MOTION to strike the finance committee:
      - 1. MOTION to strike finance committee for 2011-12 publishing year (Devanne)
      - 2. Second: Sameena
      - 3. Members: Andrew, Mercedes, (new GM), Alex, Matthew, Nicholas
      - 4. MOTION carried
  - b. Disciplinary
    - i. Review issues and create disciplinary issues for staff
    - ii. Only one such issue last year
    - iii. MOTION to strike the disciplinary committee:
      - 1. MOTION to strike disciplinary committee for 2011-12 publishing year (Devanne)
      - 2. Second: Alex
      - 3. Members: Andrew, Devanne, Ben, Nicholas
      - 4. MOTION carried
  - c. Policy review
    - i. Large review in 2009-10
    - ii. Job descriptions
    - iii. MOTION to strike the policy review committee:
      - 1. MOTION to strike policy review committee for 2011-12 publishing year (Devanne)
      - 2. Second: Matthew
      - 3. Members: Andrew, Des, Devanne
      - 4. MOTION carried
12. Director responsibilities
- a. MOTION for in-camera conversation: Devanne
    - i. Second: Matthew
    - ii. MOTION carried (12:14 pm)
    - iii. MOTION to move out-of-camera: Andrew
    - iv. Second: Ben
    - v. MOTION carried (12:26 pm)
  - b. Unless you can provide a reasonable excuse, please attend.
  - c. \$0 to rent current room – very nice
13. Any other business
- a. Ad rep attendance at board meetings
    - i. Meeting of policy review committee to review Ad Rep and the OCD, also exit interviews for business staff
  - b. Society portion of website sucks says Alex – Will Robertson is outgoing Online Editor and responsible for that
    - i. Waiting on presentation from EIC to ratify Edboard hiring's so that we know who the next Online Editor will be.
    - ii. Thefulcrum.ca/society doesn't work

- c. MOTION to strike the iTask committee:
    - i. MOTION to strike iTask for 2011-12 publishing year (Devanne)
    - ii. Second: Alex
    - iii. Members: Andrew, Alex, Sameena, Andrew Matt, Online Editor, Webmaster, EIC
    - iv. MOTION carried
  - d. MOTION to discuss the report from the Chair at the June meeting of the board (Devanne)
    - i. Second: Andrew
    - ii. MOTION carried
  - e. Party planning committee
    - i. Upcoming Independence Day party in early June
    - ii. MOTION to strike Party Planning Committee for 2011-12 publishing year (Ben)
    - iii. Second: Matthews
    - iv. Members: Andrew, Ben, Alex, EIC, V+V coordinator,
    - v. MOTION carried
  - f. Time of meetings for the BoD concern expressed by Nicholas. Personal commitment to be here on time. Woot!
14. MOTION to adjourn the meeting of the BoD (Alex)
- a. Second: Nicholas
  - b. MOTION carried (12:58 pm)