

Fulcrum Publishing Society
Board of Directors
MINUTES

Monday, October 26th, 2020
6:00pm-7:30pm
Google Hangouts
Special Meeting of the Board

Present: Kate Murray, Justin Turcotte, Kalki Nagaratnam, Ryan Pepper, David Champion-Smith, Ben King

Opening of the Meeting

J. Turcotte motioned to have D. Champion-Smith Chair the meeting until the Board has a permanent Chair. R Pepper seconded the motion. The motion passed.

Approval of the Agenda

K. Nagaratnam motioned to approve the agenda. K. Murray seconded the motion. The motion passed.

Election of the Chair

B. King announced that he is presenting himself for the role of Chair for the upcoming production year. He stated that he was the Chair for the Board of Directors last year, keeping them on time and on track. B. King noted that the meetings never went over time. He added that he has served on many other Board of Directors as well. B. King nominated himself for the position of the Chair for the Board of Directors for the 2020-2021 publishing year. J. Turcotte seconded the motion. The motion passed.

In-Camera Presentation

B. King gave a brief introduction about what in-camera signifies. He explained that these sessions are used when you are discussing sensitive matters. B. King clarified that by going in-camera, the matters which are discussed in-camera are only privy to members in that session.

B. King stated that you have to motion to go in-camera, and to get out of camera, you need the motion to stay in-camera to be defeated.

B. King indicated that anything discussed in-camera that is not public knowledge must remain confidential. He noted that this includes text motions and any notes that are taken, although it doesn't cover things that are already public knowledge. B. King added that it also doesn't cover your opinion or the behaviour of people who aren't in the room.

B. King informed the Board that minutes are to be taken, but they are only privy to the people who are in the session. He continued, saying that motions can be made in-camera, but we will

vote on them out of camera. B. King added that individuals can only talk about an in-camera meeting with the people who were at the meeting or who were invited to the meeting.

B. King explained that oftentimes, in-camera sessions are used to discuss hiring matters, human resources conflicts, and things of a sensitive nature. He stressed that the Board must use them wisely as an in-camera session is a tool for the Board to use when we need to.

B. King indicated that there could be potential disciplinary action if something is disclosed that shouldn't be, and it could also lead to organizational damage. He noted that in-camera sessions over email are a touchy thing. B. King advised that in-camera sessions shouldn't really be conducted over emails, and instead, should be handled at special meetings of the Board, which any member of the Board has the right to call. He stated to make sure that you have a good reason to go into camera, as these in-camera sessions are called because we have to have them not because we want to.

Matter Involving an Employee

J. Turcotte reported that he would like to go in-camera to discuss a matter involving an employee and the terms of their employment with the Fulcrum. J. Turcotte motioned to go in-camera. D. Champion-Smith seconded the motion. The motion passed.

J. Turcotte motioned to remain in-camera. The motion failed. The meeting moved out of camera.

Approval of Bookkeeping Services

J. Turcotte stated that the HR Committee would like to acquire a bookkeeper, and are most interested in Envolta right now. He added that their clients have given them good reviews.

J. Turcotte motioned to give the HR Committee the power to secure a bookkeeping service at a cost of no more than \$700/month conditional on the approval of the Board at the November 15th Board meeting. D. Champion-Smith seconded the motion. The motion passed.

Closing Business

J. Turcotte thanked everyone for coming to the meeting. He said that the HR Committee will have a full report on what happens for the next meeting.

J. Turcotte motioned to adjourn the meeting at 7:04 pm. All voted in favour and the motion passed.