

The Fulcrum Publishing Society  
Annual General Meeting  
MINUTES

Tuesday, September 29, 2020  
Zoom Webinar, 6:30pm-9:21pm

**Proxies:** Justin Turcotte for Chloe Turcotte; Kalki Nagaratnam for Zoë Mason and Alexandra Tesic; and Katelyn Murray for Safa Saud

1. Opening of the Meeting

J. Turcotte opened the meeting at 6:35pm. He thanked everyone for joining the Fulcrum's first virtual Annual General Meeting. J. Turcotte gave a bit of background on this year's AGM, noting that it should have taken place in April, but the pandemic changed things.

2. Introduction to Robert's Rules of Order: Webinar Edition

J. Turcotte introduced himself as the President of the Fulcrum Publishing Society. He explained that all Fulcrum meetings follow Robert's Rules of Order, which is proceeded to briefly explain. J. Turcotte stated that all business for the AGM must be brought up in the form of a motion, for example, "I move that... or I motion that..." He clarified that motions must be both moved and seconded, which he and K. Murray demonstrated.

J. Turcotte continued, saying that you can motion for a vote, which is typically done by a show of hands in the AGM. He said that anyone can speak and/or ask questions, but you must be recognized before doing so. J. Turcotte asked that anyone who motions, seconds, or raises a comment/question state their first and last names so that K. Murray can record them for the minutes. He noted that people may be limited on debate, for time and relevancy purposes.

J. Turcotte indicated that the FPS doesn't follow Robert's Rules strictly, as they are more an aid to help govern our meetings and improve efficiency.

3. Approval of the Chief Returning Officer

J. Turcotte explained that he will not be chairing the meeting because he is the President. He motioned to approve R. Abdulkader as the Chair, officially known as the Chief Returning Officer, for tonight's meeting. B. King seconded the motion. The motion passed.

#### 4. Approval of the Agenda

R. Abdulkade briefly reviewed the agenda for the meeting. K. Nagaratnam motioned to approve the agenda. J. Turcotte seconded the motion. The motion passed.

#### 5. Approval of the 2019 AGM Meeting Minutes

K. Nagaratnam motioned to approve the meeting minutes from the 2019 Annual General Meeting. B. King seconded the motion. The motion passed.

#### 6. President's Report

J. Turcotte announced that normally Committee Chairs and the Editor-in-Chief would each give an end-of-year report, but given the virtual format of tonight's meeting, he'll briefly go through some of the Fulcrum's activities over the past publishing year.

#### **Year in Review - Editorial Board**

J. Turcotte introduced the year-in-review for the Editorial Board with a short video that was created by the Fulcrum's videographer last year.

J. Turcotte proceeded to give some updates on what last year's Editorial Board members are up to now:

- **Matt Gergyek** - Editor-in-Chief – Editorial Intern at Puff Digital;
- **Safa Saud** - Online Editor - Fourth-year student at the U of O;
- **Rame Abdulkader** - Visual Director - General Manager of the Fulcrum;
- **Dasser Kamran** - Videographer - Visual Director of the Fulcrum;
- **Aaron Hemens** - Associate News Editor/News Editor - Editor of the Creston Valley Advance (BC);
- **Mackenzie Casalino** - News Editor/Associate News Editor - Reporter for the North Bay Nugget;
- **Zoe Mason** - Features Editor - Bruce Peninsula Press/Leafs Blog;
- **Ryan Pepper** - Arts & Culture Editor - Graduate Student at the U of O;
- **Charley Dutil** - Sports Editor - Editor-in-Chief of the Fulcrum; and
- **Jasmine McKnight** - Associate Sports Editor - Sports/Opinions Editor of the Fulcrum

#### **Going Digital**

J. Turcotte stated that the year before the Fulcrum stopped publishing once a week to once a month, and now the Fulcrum is fully digital.

#### **Breaking News**

J. Turcotte highlighted some of the biggest stories that the Fulcrum broke this year:

- **Mental Health on campus:** J. Turcotte indicated that from May 2019 to May 2020, six students died by suicide on the University of Ottawa campus. He said that there were a number of protests, and the Fulcrum reported on a number of these events and wrote a heavy-hearted editorial on the situation, U of O students, profs confront administration on mental health at town hall. J. Turcotte said that one Fulcrum article written on this breaking news this year is “U of O students, profs confront administrations on mental health at town hall”;
- **Racism on campus:** J. Turcotte stated that since May 2019, three Black students were carded by the University of Ottawa’s Protection Services. He explained that this directly led to the creation of The President’s Advisory Committee for a discrimination-free campus. J. Turcotte continued, saying that the students who were carded were Jamal Boyce, who was carded, arrested, and handcuffed on the sidewalk of one of the busiest streets on campus, Williston Mason, who was carded at the entrance of his residence, and Ali Mubiru, who was carded in his car in the 90U residence parking lot. He mentioned that one of the articles that the Fulcrum wrote on this breaking news topic this year is “U of O launches racism inquiry after Black student carded, handcuffed by campus security”;
- **Student Choice Initiative:** J. Turcotte indicated that the Student Choice Initiative was overturned by the Divisional Court of Ontario, although it’s still unclear if the government plans to commit to fighting that ruling and bringing it back or if they plan on passing a law to sidestep the court ruling altogether. He noted that one article that the Fulcrum wrote on this breaking news topic this year is “Province fighting court ruling quashing Student Choice Initiative”;
- **Anti-Abortion group loses club status:** J. Turcotte said that the UOSU stripped an anti-abortion group on campus of club status after controversy and backlash from students. He added that one Fulcrum article that was written about this breaking news story this year is “UOSU revokes club status of anti-abortion group”; and
- **Scientology exhibit:** J. Turcotte reported that one of the biggest stories in the Winter Semester was the anti-psychiatry Scientology exhibit that was held on campus in January. He continued, saying that it led to widespread protests and anger toward the administration, who still has not publicly released a statement or apology, which students are still pushing for. J. Turcotte said that a Fulcrum article written about this breaking news topic this year is “Students condemn Scientology linked anti-psychiatry exhibit at U of O.”

### **Year in Review - Board of Directors**

J. Turcotte proceeded to give the year-in-review from each of the committees on the Board of Directors side of the Fulcrum.

## **Policy**

### Successes

J. Turcotte highlighted some of the key successes of this Committee this year, including:

- created an incident response plan, which proved to be crucial for the Fulcrum when the pandemic hit in March;
- developed and implemented an intellectual property agreement for Fulcrum volunteers;
- reviewed and updated the entire Policy Manual; and
- completed Accessibility for Ontarians with Disabilities Act training by all Directors.

### What's Next?

J. Turcotte advised that the Policy Committee has plans to create a sub-committee to conduct a review of the Fulcrum's bylaws to ensure that they comply with the ONCA. He continued, saying that this was supposed to have taken into effect in early 2020, but has been pushed back to fall 2020.

## **InterBoard Health and Wellness**

### Successes

J. Turcotte reviewed some of the main successes of this Committee over the past year, including:

- developed and implemented of a Health and Safety Stress Questionnaire for staff;
- cleaned and reorganized the office space, creating a safer workspace for everyone;
- established the following workplace policies for the Fulcrum in collaboration with the Special Committee for Workplace Compliance, a special committee on the Board this past year:
  - Health and Safety Policy;
  - Health and Safety Program;
  - Return to Work Procedure;
  - Workplace Violence Policy and Program; and
  - An updated Workplace Harassment Policy and Program in the Code of Conduct

### What's Next?

J. Turcotte listed the next areas of focus for the Committee, which include:

- work on implementing The Fulcrum's Health and Safety Program;
- hold regular social events for the team throughout the year; and
- focus on the health and wellness of employees, directors, and volunteers.

## **Marketing**

J. Turcotte stated that this Committee is one of the biggest committees that the Board has, especially since going digital. He proceeded to speak of some of the successes of the Committee this year.

### Successes

- Speaker Series event in March, which brought several prominent journalists to U of O to discuss the future of journalism, the importance of diversity in the newsroom, and how technology is changing how stories are told;
- The Office trivia event at FnS in January;
- Social media giveaway contests; and
- This year, the Fulcrum's social media numbers reached the highest that they've ever been - and have officially passed the Charlatan in Facebook likes!

### What's Next?

J. Turcotte said that the Committee will be continuing with the Speaker Series, although an online version because of the COVID-19 pandemic, and re-working the old Fulcrum newspaper stands on campus, which will be repainted and used as community libraries. He added that the newspaper stand project will potentially be in partnership with the Free Store.

### **Human Resources**

J. Turcotte went through an extensive list of some of the successes of this Committee over the past year. They included:

### Successes

- raised the minimum wage at the Fulcrum to \$14/hour for 2019/20 and \$15/hour for 2020/21;
- doubled the editorial staff from seven in May 2019 to fourteen in September 2020;
- Worked towards compliance with the Ontario *Employment Standards Act*, *Occupational Health and Safety Act*, *Workplace Safety and Insurance Act*, and the *Accessibility for Ontarians with Disabilities Act*; and
- implemented an elected health and safety representative from the Editorial team

### What's Next?

J. Turcotte outlined the next steps for the Committee:

- continue to professionalize the human resources at the Fulcrum;
- make use of best practices in human resources and occupational health and safety; and
- strive to make the Fulcrum the most sought-after student publication in the country

### **Finances**

J. Turcotte gave a brief overview of some of this committee's many highlights of the past year.

### Successes

- signed a 5-year levy agreement with the new University of Ottawa Student Union in September 2019;
- weathered the storm presented by the Student Choice Initiative, starting the 2019/20 publishing year with a 50% budget reduction; and
- received a 73% opt-in rate for the fall 2019 term. He clarified that these extra funds were used for hiring additional staff and re-launching the freelance program

### What's Next?

J. Turcotte reviewed the upcoming plans for this Committee, including:

- awaiting approval as a registered Canadian Journalism organization - will be eligible for a federal labour tax credit; and
- applying for federal Canada Summer Jobs funding to partially cover editorial summer staff

### **Year in Review - Strategic Plan**

J. Turcotte announced that at the Fulcrum's Winter Semester Strategic Planning Session, the teams developed mission and vision statements for the Fulcrum. They are:

#### Our Mission

By holding those in positions of power accountable, the Fulcrum promotes the wellbeing of the University of Ottawa community through accessible and independent information from on and off-campus.

#### Our Vision

A University of Ottawa where every community member has the Fulcrum in the palm of their hand.

### **Year in Review - COVID-19 Pandemic**

J. Turcotte discussed the Fulcrum's pandemic response. He stated that the Fulcrum was very well-suited to handle the unprecedented situation posed by the pandemic:

- well-equipped to work from home, as many of the Fulcrum's staff already did;
- continued to receive main source of revenue from student levies;
- already had transitioned to online; and
- had an incident response plan in place which the Fulcrum enacted.

He continued, stating that he is happy to report that:

- all of the Fulcrum's staff continued uninterrupted; and
- there have been no significant financial impacts to the Fulcrum.

J. Turcotte concluded his report by asking if there were any questions, which there were none.

## 7. Proposed Bylaw Amendments

K. Murray began by introducing herself, saying that she was the Chair of the Policy Committee this past year and will be presenting some proposed bylaw amendments this evening for approval.

K. Murray explained that the first bylaw, which is a Provisionary Bylaw Amendment, was drafted and passed by the Board in early March at the beginning of the COVID-19 pandemic, and needs to be voted down. She added that it was the intention of the Board that while passing this provisional bylaw amendment, the members will remove this Bylaw section at the next duly constituted Annual Meeting of Members in the fall 2020 semester. K. Murray proceeded to read the Section 14: COVID-19 provisionary bylaw. K. Murray motioned to remove Section 14: COVID-19 from the Bylaws. K. Nagaratnam seconded the motion. The motion passed.

Before proceeding to the next proposed bylaw amendment, K. Murray noted that the following proposed amendments will be included in an omnibus vote at the end of the presentation. K. Murray continued to the next proposed bylaw amendment regarding bylaw 7.02, which currently mandates that members of the Board must be physically present at the place of the meeting for transaction of business to occur. She noted that the Board recognizes that the COVID-19 pandemic is ongoing and also, thinking in case there are other times when the Board are not able to safely meet in person, the Board proposes some changes to bylaw 7.02. K. Murray read the proposed bylaw amendment to 7.02.

K. Murray noted that the following proposed bylaw amendments concern terminology changes throughout General Bylaw 1. Specifically, she stated that these proposed changes to (iii) and 6.02 of General Bylaw 1 involve replacing mentions of the “student union of the University of Ottawa” with the “University of Ottawa Students’ Union.”

K. Murray went ahead to the next proposed bylaw amendment to bylaw 8.07, explaining that although this bylaw states that each director will be responsible for a committee as found in Section 3 of the Policy Manual, this is not technically possible as there are more director seats on the Board than there are standing and special committees. She then read the proposed amendment to this bylaw, adding that although section 3 is included in the original 8.07 bylaw, and section 4 is included in the proposed amendment to 8.07, they are in fact the same section (Committees) - when the mission and vision statements were added to the beginning of the Policy Manual recently, it pushed each subsequent section up in number.

K. Murray advanced to the next proposed bylaw amendments, which concern terminology changes to General Bylaw 2. She mentioned that this proposed change to 4.08 involves replacing the mention of the “student union of the University of Ottawa” with the “University of Ottawa Students’ Union.” K. Murray went on to clarify that here, ex-officio seats are non-voting seats on the Board. She added that they are like a formal standing invitation to a Board meeting, just like Board meetings are open to the general public as well.

K. Murray arrived at the final proposed bylaw amendment to 11.04 b), which involves removing the “review engagement” requirement, and read the full bylaw 11.04 to give some more context for the proposal. She explained that the Board consulted with the Fulcrum’s lawyer who advised the Board that because the Fulcrum made a certain amount of revenue, an audit must be done.

K. Murray asked if there were any comments or questions before they proceed to a vote on the proposed amendments. J. Turcotte motioned a friendly amendment to bylaw 7.02 to replace “two weeks” with “two days.” K. Murray seconded the motion. The motion passed. Seeing and hearing no further discussion, comments, or questions, she proceeded to a vote. K. Murray motioned to approve the omnibus of proposed bylaw amendments. J. Turcotte seconded the motion. The motion passed.

#### 8. Election of the 2020-21 Board of Directors

R. Abdulkader explained the election process for the 2020-21 Board of Directors. She said that each candidate will be given 1-2 minutes to introduce themselves. R. Abdulkader continued, saying that she’s created polls for voting members to cast their votes. She clarified that if the number of interested individuals is less than or equal to the number of seats for that type of representative, the Chair will create one poll per candidate for a vote. R. Abdulkader mentioned that if the number of interested individuals is greater than the number of seats available, the Chair will create a multiple choice poll with all of their names and the most voted one(s) will get the seat(s). C. Dutil requested that there be a separate poll for each candidate instead. All agreed to proceed with this poll format instead.

#### Community Representative (1)

K. Nagaratnam motioned to elect J. Turcotte as the Community Representative for the 2020-21 publishing year. R. Sheikh-Khalil seconded the motion. The motion passed.

#### Continuity Representative (1)

B. King motioned to elect K. Murray as the Continuity Representative for the 2020-21 publishing year. C. Dutil seconded the motion. The motion passed.



### Fulcrum Alumnus (1)

K. Murray motioned to elect D. Champion-Smith as the Fulcrum Alumnus Representative for the 2020-21 publishing year. K. Nagaratnam seconded the motion. The motion passed.

### Student Representatives (4)

K. Nagaratnam motioned to elect J. D'Silva as a Student Representative for the 2020-21 publishing year. R. Pepper seconded the motion. The motion passed. Liam LAST NAME motioned to elect B. King as a Student Representative for the 2020-21 publishing year. R. Matte seconded the motion. The motion passed. J. Turcotte motioned to elect K. Nagaratnam as a Student Representative for the 2020-21 publishing year. K. Murray seconded the motion. The motion passed. One Student Representative seat remains vacant.

### Staff Representative (2)

K. Nagaratnam motioned to elect R. Pepper as a Staff Representative for the 2020-21 publishing year. D. Champion-Smith seconded the motion. The motion passed. One Staff Representative seat remains vacant.

### University Representative (1)

No one presented themselves for the University Representative seat, thus this seat remains vacant.

## 9. Current Year Financials Statements/Budget

D. Ghosn briefly introduced himself, explaining that he was the Fulcrum's General Manager up until the end of April 2020. He mentioned that he'll be presenting what the Fulcrum finished with last year and what the Fulcrum budgeted for this year, which should have been presented at the Annual General Meeting that was originally scheduled for the beginning of April.

### **Overview**

D. Ghosn began by giving a brief overview of the main budget lines, which include:

- Advertising Sales, Fundraising;
- Student Levy, GSAED Levy;
- Wages & Salaries, Employment Insurance (E.I), Canada Pension Plan (CPP), WSIB, Employment Benefits;
- Accounting & Legal;
- Administrative Expenses;
- Credit Card & Bank Charges;
- Printing & Website Expenses;
- Advertising & Promotions; and

- Recruitment and Training.

## 2019-20

Some of the important notes from the 2019-20 Year-to-Date that D. Ghosn outlined include:

- **Revenue:** There was no local sales revenue because the Fulcrum went online;
- **Online Ads:** There were many sales of online advertising;
- **National Advertising:** Free Media stopped advertising with the Fulcrum when we went online, and this payment was a delayed payment from the previous year;
- **Levy:** The Fulcrum budgeted for less than what we received;
- **Miscellaneous:** This line reflects the Fulcrum's tax return;
- **Payroll Expenses - Wages:** Due to D. Ghosn transitioning to a part-time General Manager and not hiring a full-time General Manager until he left, the Fulcrum finished with \$10,000-12,000 less than was budgeted;
- **Bad debts:** This line accounts for 3% of sales revenue that the Fulcrum hasn't been paid, which this year was mainly due to the COVID-19 pandemic. D. Ghosn stated that he thinks the Fulcrum has been fully paid now though;
- **Capital Assets:** The Fulcrum budgeted \$3000 for this line in order to purchase a new camera to replace the very old one;
- **CUP National Conference Expense:** This line went a little over than budgeted on the NASH spending this year;
- **Office Supplies:** This line includes all of the Fulcrum's subscriptions;
- **Repair and Maintenance:** The Fulcrum didn't end up making all of the office upgrades that were planned due to the COVID-19 pandemic;
- **Telephone:** The Fulcrum doesn't have an office phone anymore, and when the Fulcrum originally cancelled it, it went to the collection with no success in contacting them back; and
- **Net Income:** D. Ghosn stated that as a non-profit organization, the Fulcrum doesn't aim to be this high at all in terms of net income.

## 2020-21

Seeing as there were no questions on the Fulcrum's 2019-20 year-to-date, D. Ghosn proceeded to review the Fulcrum's proposed budget for the 2020-21 publishing year, reporting that not much has really changed. Some important notes that D. Ghosn raised are:

- **Online Ads:** The Fulcrum didn't budget as much for this line due to the ongoing COVID-19 pandemic;
- **Student Levy:** This is the amount that the Fulcrum usually budgets for;
- **NASH:** The Fulcrum budget \$0 for this line because the Ed Board won't be attending NASH this year due to the COVID-19 pandemic;

- **Wages and Salaries:** There's a big change with this line as the Fulcrum doubled their staff this year;
- **Accounting and Legal:** The Fulcrum increased the budget in this line for some extra wiggle room for the staff;
- **Website Expenses:** The budget for this line increased because the Fulcrum's hosting company raised their prices;
- **Special Projects:** D. Ghosn explained that this line is similar to the contingency fund, but for special projects for the future; and
- **Net Income:** D. Ghosn mentioned that the approximate \$5000 budgeted net income is much better than last year.

## 10. Auditor

The Fulcrum's auditor began by giving an overview of the Report on the Audit of the Financial Statements, which he explained comprises an independent auditor's report, the statement of financial position, statement of operations, statement of changes in net assets, statement of cash flows, and notes to the financial statements. He discussed how they established an opinion on this report as well as their objectives. The auditor continued, stating that there is enough cash to sustain the Entity and that there are no issues in maintaining the Entity. He added that the Board of Directors signed off on the financials.

The auditor proceeded to briefly go over each of the separate financial statements. Some of the key comments that arose during this presentation were:

- D. Ghosn clarified regarding the student levy that the big jump in funds from them was because of it being a weird year. He explained that the SFUO, the previous student union of the University of Ottawa, had to close and therefore the Fulcrum received a lump sum payment from them that wasn't expected.
- R. Matte asked why the report mentions the SFUO and not the UOSU, which is the current student union of the University of Ottawa. D. Ghosn answered that it's because the report from the past year includes the SFUO while the report for the upcoming year will include the UOSU.
- D. Ghosn noted that the drop in salaries is due to the Fulcrum budgeting for less employees because of uncertainty surrounding the Student Choice Initiative, and because the Fulcrum went fully online so there were no print-related costs or positions.
- The term "Goodwill" refers to buying client base, or rather, the clients who will stay on because there's been such a good relationship with them. In the case of the Fulcrum, we have a Goodwill relationship with the University of Ottawa.

J. Turcotte motioned to approve the audit. K. Nagaratnam seconded the motion. The motion passed.

## 11. Other Business

Carolyn asked where is the Fulcrum's focus in terms of audience regarding mission and vision statements? J. Turcotte answered that the focus remains at the University of Ottawa, but of course Sandy Hill and related national stories. He continued, saying that supporting our members at the University of Ottawa is also important, as are news happenings on the University of Ottawa and the surrounding areas. J. Turcotte clarified that Editorial decisions go to C. Dutil, this Editor-in-Chief for the current publishing year.

R. Matte wondered what the Fulcrum is doing in terms of net protection, giving the website hack as an example situation. J. Turcotte replied that the Board enacted the newly created incident response plan. He noted that the situation was more of an unauthorized access to the Fulcrum's website rather than a hacking though as no one broke through the firewall. J. Turcotte continued, saying that two-factor identification was implemented. D. Ghosn added that the Fulcrum does have an ssl certificate and has paid for Wordfence.

## 12. Adjournment

L. Kenny motioned to adjourn the meeting at 8:34pm. The motion didn't pass.

C. Dutil explained that the Editorial board doesn't agree with the omnibus voting, would like to know more about the process of Board elections, wondered why there wasn't a video option for all attendees, and had some further questions and things they'd like clarified.

J. Turcotte began by explaining that Board elections happen at the AGM, and all information relating to them can be found in the Fulcrum's Bylaws. He said that it was advertised ahead of time, there was a section on the AGM registration form where you could check if you were interested in joining the Board, and people could present themselves during the election, which is what one of the new directors, R. Pepper, did. J. Turcotte added that anybody can reach out to the Board if they are interested in filling one of the three remaining seats: student representative, staff representative, and University representative.

J. Turcotte said that the team who organized the AGM has a list of attendees which they can share afterwards if anyone is interested in seeing who attended.

J. Turcotte indicated that the omnibus vote earlier in the meeting did pass so that's in the minutes for the meeting. He said that R. Abdulkader can entertain a motion to revisit that section. B. King explained how omnibus motions work. He said that at the end of the omnibus section, K. Murray asked if there were any questions, and since there were no questions or further discussion, a vote on the omnibus motion went ahead.

With that said, J. Turcotte stated that if members wish to revisit any of the bylaw amendments that were already voted on and approved, R. Abdulkader can entertain a motion to revisit that area. C. Dutil motioned to revisit the proposed bylaw amendments. D. Kamram seconded the motion. The motion passed.

J. Turcotte began to revisit the bylaw amendments. All were in agreement that the first proposed amendment was okay and didn't need to be revisited.

J. Turcotte reread the proposed amendment to 7.02 of the Bylaws. B. King motioned to approve the proposed amendment to 7.02. C. Dutil seconded the motion. The motion passed.

J. Turcotte returned to the terminology amendments to General Bylaw 1, which involves replacing the "student union of the University of Ottawa" with the "University of Ottawa Students' Union." He explained that previously, the SFUO was mentioned in these spots throughout the Bylaws. J. Turcotte continued, saying that when the SFUO went out of power, these mentions were change to simply read "the student union of the University of Ottawa" at last year's AGM, and now that the UOSU is in place, we want the terminology in the Bylaws to reflect this. C. Dutil asked about various singular unions on campus and asked if they would be included. J. Turcotte said that they wouldn't be. B. King motioned to replace mentions of the "student union of the University of Ottawa" with the "University of Ottawa Students' Union" in General Bylaw 1. J. Turcotte seconded the motion. The motion passed.

J. Turcotte revisited the proposed amendment to 8.07 of the Bylaws. B. King motioned to approve the proposed amendment to 8.07. R. Pepper seconded the motion. The motion passed.

J. Turcotte returned to the terminology amendments to General Bylaw 2, which he explained involved the same terminology changes to General Bylaw 1 - replacing the "student union of the University of Ottawa" to the "University of Ottawa Students' Union." J. Turcotte motioned to replace mentions of the "student union of the University of Ottawa" with the "University of Ottawa Students' Union" in General Bylaw 2. B. King seconded the motion. The motion passed. C. Dutil asked about ex-officio seats. J. Turcotte clarified that these are non-voting seats on the Board.

J. Turcotte reread the proposed amendment to 11.04 b) of the Bylaws. He clarified that a review engagement is a lesser form of an audit, and added that the Fulcrum is not able to conduct one according to legal counsel. B. King motioned to approve the proposed amendment to 11.04 b). R. Pepper seconded the motion. The motion passed.

J. Turcotte asked C Dutil if there were any items that he wasn't clear about. C. Dutil replied that it was more of a lack of understanding the first time around and it was very fast.

R. Pepper motioned to adjourn the meeting at 9:21pm. All voted in favour and the motion passed.