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Fulcrum Publishing Society – Annual General Meeting  
**Frequently Asked Questions**



**When is the AGM?**

The AGM is on Thursday, April 7, 2022 from 6 pm to 8:30 pm via Zoom. Everyone is welcome to attend! Register on [this page](#) to get the meeting link.

**What happens at the AGM?**

At every Annual Meeting of members, in addition to any other business that may be transacted, the general report of directors, the report of the auditors from the last full fiscal year, the audit from the last full fiscal year, updates to the strategic plan, and all current financial statements shall be presented to the members, and the directors for the next publishing year will be elected. (General Bylaw Number 1 Section 5.02)

**Who serves as the Chair of the AGM?**

The Chair of all meetings of members shall also act as the Chief Returning Officer and will be selected by the President of the Corporation four (4) weeks prior to the date of the Annual Meeting of Members. The President's choice must be ratified by the Board and by the membership at the Annual Meeting of Members. The Chief Returning Officer is usually a member of the FPS Business Department. (General Bylaw Number 1 Section 5.05)

**What is quorum at the AGM?**

Effective upon the date that the Corporation has at least 30,000 members (the "Effective Date"), a quorum of members or Authorized Representatives of members is present at a meeting of members irrespective of the number of persons actually present at a meeting, if at least 25 members or Authorized Representatives of members are present in person or represented by proxy. (General Bylaw Number 1 Section 5.06)

**Who is a member of the FPS?**

"Membership" means any individual with an active University of Ottawa student number who has paid fees in one or more of the academic terms at the University of Ottawa. Membership is only valid for the duration of the academic term in which the fees were paid. (General Bylaw Number 1 Section 1.01)

### **Who is a voting member at the AGM?**

“Voting Membership” means individuals who:

- i. Are paid employees or have obtained staff status with the news outlet as defined in section four (4) of the Constitution; or
- ii. Are members in good standing of the Fulcrum Publishing Society’s Board; or
- iii. Are undergraduate or graduate students at the University of Ottawa and
- iv. Are not members of the executives of the University of Ottawa Students’ Union (UOSU) or the Graduate Students Association (GSAÉD). (General Bylaw Number 1 Section 1.01)

### **How do members vote at the AGM?**

Every question to be decided at a meeting of members shall be performed in a manner that is determined by the Chief Returning Officer. Every question shall be decided by a majority of the votes cast on the question, and in case of an equality of votes, the Chief Returning Officer shall be the tie breaking vote. (General Bylaw Number 1 Section 5.10)

### **What is a proxy?**

A proxy is a person who has been appointed to represent a voting member during the AGM. The following rules shall govern proxies at meetings of members:

- a. Voting members of the Corporation shall be allowed to proxy their vote to other voting members by notifying the meeting’s Chair. Proxy votes shall not count on procedural motions, when voting on approval of the audit, or when voting for the Corporation’s Board.
- b. No voting member of the Corporation shall be permitted to hold more than two (2) proxies at any given time. (General Bylaw Number 1 Section 5.09)

### **When can proxies exercise their right to vote?**

Proxies may vote on non-procedural motions, such as the approval of the minutes from last year's AGM, the budget, the Bylaws, and the Strategic Plan. Proxies may not vote on procedural motions, including approval of the agenda, the Chief Returning Officer (Chair of the meeting), the audit, and the Board elections. (General Bylaw Number 1 Section 5.09)

### **Who can be a member of the FPS’ Board of Directors?**

Every director shall be eighteen (18) or more years of age and no director shall have an undischarged bankruptcy or be a mentally incompetent person as determined by a medical professional. No director shall be a member of an executive or full-time employee of the University of Ottawa Students’ Union (UOSU) or the Graduate Students Association (GSAED) for the duration of their term. No director shall be a member of the Board of Administration of UOSU or GSAED Council. No director shall be an employee of the Fulcrum, own or invest in a company contracted by the Fulcrum. (General Bylaw Number 1 Section 6.02)

*For more information about the Annual General Meeting, consult the [FPS Bylaws](#).*