

There are two budgets proposed to reflect the lease situation. Budget A smaller space and lower costs. Budget B is a higher cost.

	2022-2023 Budget A	2022-2023 Budget B - Higher Rent	Notes
REVENUE			
SALES REVENUE			
Online Advertising	\$5,000.00	\$7,000.00	Includes Passive Google Ads
Service Revenue			
Net Sales Revenue	\$5,000.00	\$7,000.00	
Levy Revenue			
UOSU Student Levy	\$217,000.00	\$217,000.00	Varies based on enrollment
GSAED Student Levy	\$11,600.00	\$11,600.00	Varies based on enrollment
Net Levy Revenue	\$228,600.00	\$228,600.00	
Other Revenue			
NASH Sponsorship	\$2,500.00	\$2,500.00	From program department
Investment Account	\$20,000.00	\$23,000.00	RBC Investment Account
Fundraising	\$50.00	\$50.00	Donate button on Website
Canada Summer Jobs Program			Depends on CSJ Approval
Miscellaneous Revenue	\$21,000.00	\$21,000.00	CERBA Repayment + 1K GST
Total Other Revenue	\$43,550.00	\$46,550.00	
TOTAL REVENUE	\$277,150.00	\$282,150.00	
EXPENSE			
Payroll Expenses			
Wages & Salaries	\$197,948.40	\$197,948.40	# Staff positions
Employee Health/Dental Benefits	\$4,000.00	\$4,000.00	For 3 full time employees
EI Expense	\$4,750.76	\$4,750.76	

CPP Expense	\$8,551.37	\$8,551.37	
WSIB Expense	\$540.00	\$540.00	
Ceridian Payroll Expense	\$1,500.00	\$1,500.00	Depends on #of staff members
Total Payroll Expense	\$217,290.53	\$217,290.53	
Building Expenses			
Rent	\$138.90	\$6,945.00	This depends on current building issues.
Utilities	\$4,722.60	\$4,630.00	Hydro/water/gas
Insurance	\$1,000.00	\$1,000.00	Depends on the space size
Total Building Expense	\$5,861.50	\$12,575.00	
General & Administrative Expenses			
Accounting Firm	\$6,000.00	\$6,000.00	
Legal	\$1,000.00	\$1,000.00	Increase depends on lease issue
Consulting	\$10,000.00	\$10,000.00	Independent Consultant for policy review(s)
Advertising & Promotions	\$1,000.00	\$800.00	BBQ and promo items
Bad Debts (3%)	\$150.00	\$210.00	
Board Expenses	\$1,500.00	\$1,500.00	AGM and Town Hall & D&O Insurance
Capital Assets	\$2,000.00	\$2,000.00	We need to upgrade camera \$3749
CUP National Conference Expense	\$6,000.00	\$5,000.00	
Contingency Fund	\$1.00	\$1.00	
Courier & Postage	\$50.00	\$50.00	
Credit Card Charges	\$0.00	\$0.00	
Employee Appreciation	\$1,000.00	\$1,000.00	
Freelance Project	\$2,000.00	\$2,000.00	
CUP Membership Fees	\$290.00	\$290.00	
GST/HST/PST	\$0.00	\$0.00	
Insurance	\$2,300.00	\$2,300.00	Media Insurance
Office Internet Expenses	\$850.00	\$850.00	Monthly cost
Bank Charges	\$50.00	\$50.00	other than basic transactions

Content Enhancement	\$500.00	\$500.00	
Office Supplies	\$500.00	\$500.00	
Online Fees & Subscriptions	\$5,500.00	\$5,500.00	
Printing	\$500.00	\$500.00	
Recruitment and Training	\$1,000.00	\$1,000.00	Increase Professional Development
Repair & Maintenance	\$100.00	\$100.00	Assuming we have a new Space
Miscellaneous Expense	\$48.00	\$74.50	
Website & Technical Support	\$1,000.00	\$1,000.00	Contractor
Transportation	\$500.00	\$500.00	
Website Hosting	\$5,000.00	\$5,000.00	1 year
Staff Contingency Fund (2% of salaries)	\$3,958.97	\$3,958.97	
Melanie Wood Charitable Fund	\$100.00	\$100.00	
Special Projects	\$1,100.00	\$500.00	80th year celebrations & decluttering office
Total General & Admin. Expenses	\$53,997.97	\$52,284.47	
TOTAL EXPENSE	\$277,150.00	\$282,150.00	
NET INCOME	\$0.00	\$0.00	