



631 King Edward Avenue  
Mail: 07-85 University Priv.  
Ottawa, ON  
K1N 6N5

## **Call for nominations to the Fulcrum Publishing Society Board of Directors**

The FPS is seeking **two individuals** for positions on the volunteer FPS Board of Directors - a term of office starting as soon as possible and going until May 31, 2024.

We are looking for candidates who are responsible, driven and passionate about our mission! Team players and strategic thinkers are all welcome to help us steer the organization toward excellence.

### **Time Commitment**

The expected time commitment is a minimum of five hours per month.

You are required to attend monthly virtual board meetings on the fourth Sunday of the month (these meetings typically last two to three hours). You are also expected to serve on at least one of the Board committees, which meet monthly for about an hour.

### **Skills and Experience Sought**

At this time, we are prioritizing individuals with expertise in:

1. Human Resources/Executive Management
  - a. This individual will chair our Human Resources Committee
  
2. Finance & Audit
  - a. This individual will serve as our Treasurer and chair our Finance & Audit Committee

As an organization serving the uOttawa community, the FPS By-Law provides quota to ensure diverse perspectives on the Board. Individuals applying must identify with one of the four categories below:

### **Community Representative**

Members of the Ottawa community at large and who have relevant professional experience.

### **Student Representative**

University of Ottawa students who have active valid student numbers and are registered for at least one class at the University of Ottawa for at least half of their term. These students must not have ever been employed by the FPS.

### **Contributor Representative**

Individuals who were Fulcrum contributors with staff status in the previous five (5) years. This individual must abstain from contributing to the Fulcrum for the duration of their term in any capacity recompensed or otherwise.

### **University Rep**

An individual who is employed by the University of Ottawa in some capacity throughout the duration of their term.

### **Essential Requirements**

All members of the FPS Board of Directors must:

- be eighteen (18) or more years of age;
- not have an undischarged bankruptcy;
- not be an executive or full-time employee of the University of Ottawa Students' Union (UOSU) or Graduate Students' Association (GSAED) during their term;
- not be a member of the UOSU Board of Administration or GSAED Council; and
- not be an employee of the Fulcrum, own or invest in a company contracted by the Fulcrum

### **To Apply**

If you can see yourself making a difference on the 2023-2024 Board of Directors, this is an excellent opportunity for you! We are accepting applications on a rolling basis.

To express your interest, please send the following to [president@thefulcrum.ca](mailto:president@thefulcrum.ca):

- A brief cover letter (max. 300 words)
- Your latest CV
- Acknowledgement of the Essential Requirements listed above and that you meet them

Don't hesitate to reach out with any questions in the meantime. We look forward to receiving your application!

*The Fulcrum Publishing Society is committed to providing an environment that is inclusive and equitable. Accommodations are available upon request for applicants during the application process for needs related to the grounds of the Ontario Human Rights Code.*