



**News Editor
The Fulcrum**

The Fulcrum is the University of Ottawa's independent English-language student news outlet, now publishing exclusively online. Since 1942, we've provided the university with quality news and its students with invaluable opportunities for learning and growth. We're a dynamic workplace located on-campus, led by a small but mighty team.

We're looking for a news editor to join our team for the 2024-25 publication year. The news editor will work in close conjunction with the editors-in-chief and the managing editor and hold one of 16 positions on the Fulcrum's editorial board. This position runs from **February 26th, 2025, to April 6th, 2025.**

Remuneration: \$10 hour, 20 hours per week

Main responsibilities...

- Solicits contributors to the news section, producing three (3) to five (5) news stories per week with the help of the news writer, contributors, and freelancers.
- Writes stories about both student union and university governance, student issues, and municipal, provincial and national issues that affect the U of O community.
- Assists the managing editor, staff writers, online editor, and editor-in-chiefs with covering breaking news.
- Edits all content for the news section for structure, spelling, grammar, and style. Responsible for uploading all news content to WordPress each week.
- Oversees and edits news broadcasts in collaboration with the editors-in-chiefs.
- Ensures weekly deadlines are met.
- Coordinates visual assignments with the photographer and visuals director.
- Ensures the news section of the production document is filled out in full prior to all editorial board meetings.